# MEMORANDUM

## **Missouri Department of Transportation**

 **Right of Way**

 **\_\_\_\_\_\_\_District**

**TO:**

 District Engineer

**CC:**  Central Office Right of Way

**FROM:**

 \_\_\_\_\_\_ District Right of Way Manager

**DATE:**

**SUBJECT:** Request for ADA Responsibility Determination

 Project:

 County:

 Route:

Per the guidance provided in EPG 236.4.4 included with this memo please find documentation pertaining to the above mentioned county, route, and project. The district right of way staff has conducted a thorough ownership and ADA responsibility determination, including a deed, dedicated plat, maintenance/urban/municipal agreements, or other documentation defining the responsibility for the ADA improvements the location identified on the attached map.

(Drafters note: The district right of way staff must define the research conducted and what was determined on ADA responsibility.)

(Drafters note: The district right of way staff must request the concurrence to the recommended action for the subject project for ADA improvements based on the research).

(Drafters note: The district engineer request the removal of the subject route from the ADA Transition Plan due to the outcome of the responsibility determination.)

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District ROW Manager

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

District Engineer

Recommendation by District Engineer: (drafters note: provide details of the district engineers determination and recommendation based on the support documents. Submit fully executed memo and support documents to central office right of way if subject section should be removed from the transition plan).