County

 Route

 Job No.

**CHECK LIST FOR RIGHT OF WAY PLANS**

 1. Include correct limited access note on title sheet.

 2. Include typical section sheets.

 3. Show the following on the plan sheets:

 a. existing right of way lines indicated with dashed lines and correct type of access symbols.

 b. proposed right of way lines indicated with solid lines and correct type of access symbols.

 c. easements indicated with dashed lines and identified as permanent or temporary with a supplemental descriptive note (i.e. Drainage, Channel Change, Sight Distance, Borrow, Slope, etc.).

 d. complete dimensions for all areas included in right of way or easement limits.

 e. limits of construction slope lines indicated with dashed lines.

 f. approximate limits of construction.

 g. begin and end project ties.

 h. center line ties to certified land corners (minimum one per section).

 i. land survey ties and bearings.

 j. land survey lines with approximate station and plus.

 k. property lines with approximate station, plus, and angle.

 l. bearings on center line.

 m. bearings on right of way line through spiral curves.

 n. information for each property including:

 1. name of property owner.

 2. parcel number.

 3. the following areas to the nearest 0.01 acre or 1.0 sq. ft.

 a. area of each type of right of way (limited and normal access) to be acquired.

 b. area of permanent easements to be acquired.

 c. area of temporary easements to be acquired.

 d. area of property remaining outside right of way limits including the area of easements.

 4. access to the parcel. Entrance note to include station plus, entrance width, entrance pipe diameter, and approximate grade. No double entrances.

 5. separate parcel numbers for operating railroad right of way and for non-operating railroad property owned by a railroad company.

 o. steel right of way markers (or flush copperweld markers in developed areas) located at the following:

 1. all points of change in right of way types.

 2. all breaks in the right of way line.

 3. all P.O.T.'s, P.C.'s, and P.T.'s.

 4. at each end of spiral transitions to and from curves.

 5. at a point visible from the adjacent right of way marker.

 p. equations at beginning or end of project.

 1. If limits of new right of way begin or end within the projects limits, the existing right of way should be tied to the new center line and the equation placed at the project termination point.

 2. If limits of new right of way extend beyond project limits at either end, the equation should be at the beginning or ending point of the new right of way.

 4. Show the following notes:

 a. on the plan half of the first plan/profile sheet and also at the beginning of each section of projects with disconnected sections:

 "Any work indicated on the plans that extends beyond the project limits is considered incidental to and a part of the construction of this project."

 "Right of Way limits for this project extend from Station \_\_\_\_\_\_\_\_ to Station \_\_\_\_\_\_\_, a distance of \_\_\_\_\_\_ miles." (Note: Tabulate station limits for lengths of disconnected sections or expand above note to include all sections. This includes all easements.)

 "All bearings based on \_\_\_\_\_\_\_\_\_\_\_\_\_\_. (State Plane Bearings Central Zone, Old Plan Bearings, etc.)"

 b. once on each plan sheet:

 "Entrances constructed through new limited access right of way between Station \_\_\_\_\_\_\_\_ to Station \_\_\_\_\_\_\_ must be widened by permit to a maximum width of (18 m or 60 ft.) unless otherwise noted."

 c. for a bridge or culvert six feet or greater in height constructed on a limited access highway that severs a property where access under or through the structure is allowed:

 "Access is allowed under the bridge (or through the culvert); however, no attachments may be made to the structure."

 5. Submit a letter of certification to the Design Division along with one set of right of way plans.