

**MAINTENANCE PLANNING GUIDELINES**

2006

**ACTIVITY:** Litter Pick-Up (R411)

**ACTION:** Litter Pick-Up

**MAJOR & MINOR**

**DEFINITION:** The time and expenses incurred for litter clean-up and disposal of rubbish, advertising signs, dead animals, etc. from the right of way. Also includes dumping fees. This includes time and expenses for the Adopt-A-Highway litter pick-up program.

**PURPOSE:** To improve the right-of-way appearance and safety through the removal of rubbish, dead animals, and advertising signs.

**SCHEDULING:** As needed.

J	F	M	A	M	J	J	A	S	O	N	D
A	E	A	P	A	U	U	U	E	C	O	E
N	B	R	R	Y	N	L	G	P	T	V	C

**RECOMMENDED EQUIPMENT:**

- Trucks
- Traffic Control Equipment; reference (See EPG 616.23 [Traffic Control for Field Operations](#))

**RECOMMENDED PROCEDURE:**

1. Place traffic control devices, as needed.
2. Pick up litter, place in bags on shoulder.
3. Place large pieces of debris on the shoulder.
4. Put full trash bags and large debris into the truck.
5. When loaded, the trash is taken to the disposal site.
6. Remove traffic control devices.

**RECOMMENDED MATERIAL:**

- Litter Bags

**SAFETY:** Wear all appropriate PPE. Refer to the [Safety Policies, Rules & Regulations – Employee Handbook](#).

**OTHER CONSIDERATIONS:** Be aware of hazardous material.

**REFERENCES:** EPG 824 [Adopt-A-Highway Program](#).