|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| County      | Route      | Parcel      | Federal No.      | Job No.      |
| Relocatee(s)      | Date of Claim      |
| Type Property Involved (subject)[ ]  Business | [ ]  Farm Operation | Displacement[ ]  Total | [ ]  Partial |
| Address or Location at Time of Displacement      | Date Site Occupied      |
| Date Established      | Was subject business or farm operation conducted at other address or location withintwo-year period prior to year displacement occurred? [ ]  Yes [ ]  No |
| Real Property from which Displaced[ ]  Owned | [ ]  Rented | If Rented, Landlord’s Name      |
| Landlord’s Address      | If Business, Give Name of Firm      |
| Type of Business Conducted      | If Farm Operation, Define Type of Farming Operation      |
| Was Business or Farm Operation[ ]  Full Time [ ]  Part Time | Business or Farm is Being[ ]  Continued [ ]  Terminated | If Continued, Give New Address or Location      |
| Approximate Miles Moved      | New Telephone Number      | Date New Site Occupied      | Replacement Site[ ]  Purchased [ ]  Rented |
| **USE THIS SPACE IF FULL TWO-YEAR PERIOD WAS USED IN COMPUTING PAYMENT \*** |
| Total Net Earnings for Year Immediately Preceding Year in which Business or Farm was Displaced  | CY [ ]  FY [ ]  |       |
| Total Net Earnings for Second Year Prior to Year in which Business or Farm was Displaced  | CY [ ]  FY [ ]  |       |
| Total Net Income for Two-Year Period | $0.00 |
| Total Net Income for Two-Year Period = $0.00 | Divided by 2 = | $0.00 | Average Net Earnings $0.00 |
| Amount Claimed is |       | (Maximum $40,000, Minimum $1,000) Copies of Acceptable Documentation Must be Attached |
| **USE THIS SPACE IF LESS THAN TWO FULL YEAR PERIOD WAS USED IN COMPUTING PAYMENT \*** |
| Total Net Earnings  |       | Months During Calendar Year  |       | FY       | $0.00 |
| Total Net Earnings  |       | Months During Calendar Year  |       | FY       | $0.00 |
|  | Total Months Involved | 0 | Total Net Income For This Period | $0.00 |
| Total Net Income | $0.00 | ÷ Months in operation  | = 0 | X 12 =  | $0.00 | Average Net Income |
| Amount Claimed is |       | (Maximum $40,000, Minimum $1,000) Copies of Acceptable Documentation Must be Attached |
| DATE THAT BUSINESS OR FARM OPERATION WAS REQUIRED TO VACATE BY STATE |       |  |
| IF R/W PARCEL VACATED PRIOR TO STATE’S VACANCY DEADLINE, SHOW ACTUAL DATE VACATED |       |  |
| **Applicable to Displaced Business Only:** I/We certify the above business cannot be relocated without a substantial loss of its existing  |
| patronage. I/We further certify the business is not part of a commercial enterprise having more than three other establishments which are not  |
| being acquired by the State or the United States and which is engaged in the same or similar business. |
|  |
| **Applicable to Displaced Farm Operation Only (Total Acquisition):** I/We certify the above farm operation has been completely discontinued  |
| and/or removed from the subject location. **(Partial Acquisition):** I/We certify any farm operation now being conducted on the portion of the  |
| subject property remaining after the highway acquisition is substantially different from the farm operation that existed prior to the acquisition. |
|  |
| **Applicable to Both:** I/We certify no moving cost claim has been or will be filed for the cost of moving the personal property used in the |
| operation of the above business or farm operation. I/We further certify the subject business or farm operation contributed materially to my/our |
| total net income. I/We further certify the entire period in which my/our business or farm operation was in existence (up to two full taxable |
| years), prior to the taxable year in which the displacement occurred has been included in the above computations. The undersigned further  |
| certifies under the penalties and provisions of U.S.C. Title 18, Sec. 1001, and any other applicable law, this claim and information submitted  |
| herewith have been examined by us and are true, correct and complete, and I/we understand apart from the penalties and provisions of U.S.C. |
| Title 18, Sec.1001, and any other applicable law, falsification of any item in this claim or submitted herewith may result in forfeiture of the entire |
| claim.  |
|  |
| The undersigned certifies to being a U.S. citizen or an alien that is lawfully present in the U.S. |
|  |
| Signatures► | Date      |
| \* INCLUDE INCOME PAID TO [ ]  OWNER [ ]  OWNER’S SPOUSE [ ]  DEPENDENTS |
| TO BE COMPLETED BY DISTRICT R/W UNIT |
|  |
| [ ]  Copies of verified federal income tax returns – or other approved documentation – are in unit file |
| [ ]  Computations have been checked and are correct |
| [ ]  Explanation in unit file telling why business cannot be relocated (and, if applicable, why it cannot continue on remainder of  |
|  partial taking) without a substantial loss of its average annual net earnings. Business or farm operation meets material  |
|  contribution requirements under 3-point contribution test |
| [ ]  I concur, and documentation supports the fact, that it was necessary to discontinue or substantially change the farm  |
|  operation after the taking (if applicable) |
| [ ]  Income tax returns – or other approved documentation – prove claim amount to be correct (amounts compatible with claim) |
| [ ]  Claim Submitted within required eighteen month time limit |
|  Relocatee occupied subject at: [ ]  Initiation of negotiations [ ]  time property was acquired [ ]  both |
| Comments:      |
| The total sum |       | is approved for payment under this claim. |
| I certify the above information has been checked against this district’s records and it is a just and correct |
| payment. I further certify I have no direct or indirect present or contemplated personal interest in the  |
| transaction and I will not derive any benefit from the payment of the above claim. |
| Signature► | Title      | Date       |
| THIS CLAIM IS NOT APPROVED FOR PAYMENT FOR THE FOLLOWING REASONS:      |
| Signature► | Title      | Date      |
| I Concur | District R/W Manager      | Date      |