County

 Route

 Job No.

**DESIGN PROGRESS CHECK LIST**

Program Dates: Right of Way \_\_\_\_\_\_\_\_

 Construction \_\_\_\_\_\_\_\_

Environmental Classification: \_\_\_\_\_\_\_\_\_

 Date

 1. Prelocation Study Meeting Conducted / /\_

 2. Agency Scoping Meetings Conducted / /\_

 3. Traffic Information Requested / /\_

 Received / /\_

 4. ARAN Data Requested / /\_

 Received / /\_

 5. Assessment Maps Requested from Right of Way / /\_

 Received / /\_

 6. Accident Data Obtained / /\_

 7. Pavement Rehabilitation Analysis Requested / /\_

 Received / /\_

 \_\_\_ 8. Motor Carriers Route Information Requested / /\_

 \_\_\_ Received / /\_

 9. Location Study Report or Conceptual Plan Submitted / /\_

2% Approved / /\_

 10. Design Exceptions Submitted / /\_

 Approved / /\_

 11. \* Farmland Conversion Impact Rating Form AD-1006 Submitted / /\_

 12. Title Information, Phase 1 (last deed of record) / / Requested from Right of Way

 Received / /\_

 \_\_\_ 13. \* 4(f) Agencies Contacted / /\_

 14. Draft Environmental Document Submitted / /\_

 Approved / /\_

 15. Highway - Railroad Crossing Data Form D-20 Submitted / /\_

 16. Notice of Location Hearing Published / /\_

 17. Location Hearing Held / /\_

 18. Location Hearing Transcript Submitted to Design Division / /\_

3% 19. Final Location Approved by Commission / /\_

 20. Begin Survey:

 a. Accuracy of USGS Information Checked (Survey Party) / /\_

 b. Targets Set / /\_

 c. Project Flown / /\_

 d. Aerial Photos Received / /\_

 e. Mapping Corridor and Targets Identified / /\_

 f. Aerial Photos Returned to Photogrammetry / /\_

 g. Benches, Vertical & Horizontal Control Submitted to / /

 Photogrammetry

10% 21. LST Files (Manuscript) Received from Photogrammetry / /\_

 22. Prepare Preliminary Plans: (See Separate Check List)

 a. Original Government Land Survey Notes and / /\_

 Township Plats Obtained

 b. Certified Land Corners Obtained from the Department of / /\_

 Natural Resources in Rolla

 c. Comments Received from Maintenance & Traffic on / /\_

 Preliminary Plans

 d. Comments Received from Right of Way on Preliminary / /\_
 Plans

 e. Comments Received from Construction on Preliminary / /\_

 Plans

 23. Preliminary Field Check Conducted / /\_

 24. Soil Survey and Borrow Area Location Requested / /\_

 Received / /\_

 25. Equivalent Single Axle Loads (ESAL's) Requested / /\_

 Received / /\_

 26. Pavement Type Selection Requested / /\_

 Received / /\_

 27. Center Line Staked in Field / /\_

 28. Bridge Survey Information Collected / /\_

 29. Land Corners Restored and Filed with County / /\_

 30. Preliminary Plans Submitted to Design Division / /\_

 Preliminary Plans Submitted to FHWA (for interstate projects) / /\_

35% Approved by FHWA (for interstate projects) / /\_

 31. \* Questionnaire for Cultural Resource Assessment Submitted / /\_

 32. Title Information, Phase 2 (Commitment for / /\_

 Title Insurance) Requested from Right of Way

 Received / /\_

 33. Final Environmental Document Submitted / /\_

 Approved / /\_

 34. Design Public Hearing (or combined Location and Design / /\_

 Public Hearing) Held

 35. Design Public Hearing Transcript and Cost Estimates / /\_

 Submitted to Design Division

36% 36. Preliminary Design Approved by Commission / /\_

37% 37. Bridge Surveys Submitted to Bridge Division / /\_

 38. Bridge Field Check Requested / /\_

38% 39. Bridge Layouts Received / /\_

 40. Bridge Memorandum Received / /\_

40% 41. Plan-Profile Sheets Plotted / /\_

 42. Right of Way Plans Prepared (See Separate Check List) / /\_

42% 43. Plans ready for Design Field Check / /\_

45% 44. Design Field Check Conducted with Right of Way Personnel / /\_

 45. \* Wetland and Threatened and Endangered Species Screening / /\_

 Requested

 Received / /\_

55% Right of Way Plans and Certification Letter Submitted / /\_

 46. Right of Way Plans to:

 District Right of Way Agent / /\_

 Utilities Engineer (one set for each utility) / /\_

 \_\_\_ 47. Right of Way Estimate Requested / /\_

 \_\_\_ Received / /\_

 \_\_\_ 48. Request Received from Right of Way to Have Right of / /\_

 Way Plans Sealed for Filing

 49. Right of Way Plans Filed / /\_

 50. Asbestos/Underground Storage Tank Inspection Requested / /\_

 51. Signal Warrants Submitted / /\_

 Approved / /\_

 52. Preliminary Signal Layouts Submitted / /\_

 Approved / /\_

 53. Lighting Warrants Submitted / /\_

 Approved / /\_

 54. Preliminary Lighting Layouts Submitted / /\_

 Approved / /\_

 55. Signing Plans Submitted / /\_

 Approved / /\_

 56. \* Application for Department of the Army 404 Permit / /\_

 Submitted to Design Division

 Received / /\_

 57. Change in Route Status Submitted / /\_

 Approved / /\_

 58. Draft Urban Agreement Submitted / /\_

 Approved / /\_

 59. Urban Agreement Executed by:

 City / /\_

 Commission / /\_

 Copies to City / /\_

 60. Maintenance Agreements Executed by:

 Local Agencies / /\_

 Commission / /\_

 61. Recommendations for Rates of Application and / /\_

 Types of Seed, Mulch, and Fertilizer Submitted

 Approved / /\_

 62. Traffic Control Plan Approved by

 District Construction / /\_

 District Maintenance and Traffic / /\_

80% 63. Design Completed - Plans Ready for Final Field Check / /\_

85% 64. Final Field Check Conducted / /\_

 65. Railroad Agreement Executed by:

 Railroad / /\_

 Commission / /\_

 Copies to Railroad / /\_

 66. Utility Agreement Executed by:

 Utility / /\_

 Commission / /\_

 Copies to Utility / /\_

 67. Tabulation of Quantities, Estimate, and Plans Completed / /\_

 68. Plans Checked by Another Squad / /\_

95% 69. Final Tabulation, Estimate, and Plans Completed / /\_

 70. Traffic Control Plans Submitted / /\_

 Approved / /\_

 71. Special Contracts Let and Awarded

 a. Asbestos Removal / /\_

 b. Underground Storage Tank Removal / /\_

 c. Demolition / /\_

100% 72. Completed Plans and Supporting Documents Submitted to / /\_
 Design Division (See Form D-12)

 73. Pre-bid Conference Held / /\_

 74. Contract Let / /\_

 75. Contract Awarded / /\_

 76. News Release Prepared for Awarded Contract / /\_

 77. Plans Microfilmed / /\_

\* A "Request for Environmental Services" form may be submitted at this stage.