

MISSOURI DEPARTMENT OF TRANSPORTATION

WORKFORCE PILOT PROGRAM EMPLOYEE NOTIFICATION

| | | | | | |
|--|---|--|-----------------------------------|--|--|
| DATE | | UNION | <input type="checkbox"/> Yes | <input type="checkbox"/> No | |
| EMPLOYEE NAME | | STATUS | <input type="checkbox"/> Trainee | <input type="checkbox"/> Journeyperson | |
| HOME ADDRESS | | | | | |
| CITY/STATE/ZIP | | | | | |
| HOME PHONE | | DATE OF BIRTH | | | |
| SOCIAL SECURITY NUMBER (LAST FOUR) | | GENDER | <input type="checkbox"/> Male | <input type="checkbox"/> Female | |
| DATE HIRED BY COMPANY | | VETERAN | <input type="checkbox"/> Male | <input type="checkbox"/> Female | |
| DATE STARTED ON PROJECT | | PROJECT NUMBER | | | |
| CRAFT | | | | | |
| PREVIOUS CONSTRUCTION EXPERIENCE? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | IF YES, CRAFT LENGTH OF TIME | | |
| CONTRACTOR | | | <input type="checkbox"/> Prime | <input type="checkbox"/> Sub | |
| ETHNIC BACKGROUND | | | | | |
| <input type="checkbox"/> NATIVE AMERICAN | <input type="checkbox"/> AFRICAN AMERICAN | <input type="checkbox"/> HISPANIC | | | |
| <input type="checkbox"/> ASIAN AMERICAN | <input type="checkbox"/> CAUCASIAN | <input type="checkbox"/> OTHER DISADVANTAGED | | | |
| | | | | | |
| NAME OF EMPLOYEE'S DIRECT SUPERVISOR | | | | | |
| JOURNEY RATE | | FRINGE | | ACTUAL RATE | |
| | | | | | |
| CONTRACTOR ELECTRONIC SIGNATURE | | | | | |
| | | | <input type="checkbox"/> Approved | <input type="checkbox"/> Denied | |
| _____, CIVIL RIGHTS SPECIALIST | | | | | |
| DISTRIBUTION: SUBMIT BY EMAIL AND CC YOUR PROJECT OFFICE CONTACT. ATTACH NEW EMPLOYEE DOCUMENTATION. NEW EMPLOYEES MUST HAVE BEEN HIRED WITHIN THE LAST 90 DAYS. ALL NEW HIRE NOTIFICATIONS MUST BE APPROVED BY ECR. | | | | | |